



MEMORANDUM  
Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
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IMFR  
Agenda Item No. 6A1

TO: Honorable Chairwoman Barbara M. Carey-Shuler  
And Members, Internal Management and Fiscal  
Responsibility Committee

DATE: May 12, 2005

FROM: Kay M. Sullivan  
Director, Clerk of the Board Division

SUBJECT: Approval of Commission  
Committee Minutes

The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Internal Management and Fiscal Responsibility Committee:

April 14, 2005

KS/js  
Attachment



Stephen P. Clark  
Government Center  
111 N.W. 1st Street  
Miami, FL 33128

## CLERK'S SUMMARY OF Meeting Minutes

### Internal Mgmt. & Fiscal Responsibility Committee

Dr. Barbara Carey-Shuler (3) Chair; Bruno A. Barreiro (5) Vice Chair; Commissioners  
Sally A. Heyman (4), Dennis C. Moss (9); Katy Sorenson (8), and Rebeca Sosa (6)

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Thursday, April 14, 2005

1:30 PM

COMMISSION CHAMBERS

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**Members Present:** Bruno A. Barreiro, Sally A. Heyman, Dennis C. Moss, Katy Sorenson,  
Rebeca Sosa.

**Members Absent:** None.

**Members Late:** None.

**Members Excused:** Dr. Barbara Carey-Shuler.

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#### 1A INVOCATION

#### 1B PLEDGE OF ALLEGIANCE

2

2B

**050944 Resolution**

**Dr. Barbara Carey-Shuler**

RESOLUTION URGING THE FLORIDA LEGISLATURE  
TO ENACT LEGISLATION ENDORSING THE CONCEPT  
OF VOTING CENTERS FOR FUTURE ELECTIONS

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Second: Sorenson*

*Vote: 5-0*

2C

**050945 Resolution**

**Dr. Barbara Carey-Shuler**

RESOLUTION REQUESTING FLORIDA LEGISLATURE  
TO ENACT LEGISLATION AUTHORIZING THE  
EXPUNGEMENT OF CRIMINAL RECORDS OF PERSONS  
ARRESTED FOR PROTESTING AND COMMITTING  
OTHER ACTS OF CIVIL DISOBEDIENCE DURING THE  
CIVIL RIGHTS ERA; AND DIRECTING THE CLERK OF  
THE BOARD TO SEND CERTIFIED COPIES OF THIS  
RESOLUTION TO THE GOVERNOR, CABINET, AND  
MEMBERS OF THE FLORIDA LEGISLATURE

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sorenson*

*Second: Heyman*

*Vote: 5-0*

2D

**050967 Resolution****Sally A. Heyman**

RESOLUTION URGING THE MIAMI-DADE COUNTY EXPRESSWAY AUTHORITY TO NAME ITS BUILDING LOCATED AT 3790 NW 21ST STREET, MIAMI, FLORIDA, THE WILLIAM M. LEHMAN MDX BUILDING

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

**Report:** *Commissioner Heyman discussed the intent of the foregoing proposed resolution that would urge the Miami-Dade County Expressway Authority (MDX) to name its building the William M. Lehman MDX Building. She noted that the building was located in Commission District 6.*

*In response to Commissioner Heyman's comments pertaining to Section 2-1 of the Code of Miami-Dade County, Rule 9.02, entitled, "Naming, Renaming or Co designation of Miami-Dade County Roads, Facilities or Property," Assistant County Attorney Cynthia Johnson-Stacks informed the Committee that this building was not County property. Therefore, the rule was not applicable in this case. She noted that the proposed resolution was also distributed to each commissioner separately from today's agenda package.*

*Commissioner Moss discussed the contribution made by Mr. Lehman to this community for the Metro mover and Metro rail. He suggested that consideration be given to naming the Miami Intermodal Center the William M. Lehman – Miami Intermodal Center.*

*Hearing no objection, the Committee proceeded to vote on the foregoing proposed resolution as presented.*

*Commissioner Heyman asked that the County Attorney meet with the Miami-Dade County Expressway Authority to discuss this foregoing proposed resolution.*

2E

**050782 Resolution****Joe A. Martinez**

RESOLUTION DECLARING ONE 1995 FORD VAN SURPLUS AND AUTHORIZING ITS DONATION TO FUNDACION HUMANISMO SIN FRONTERAS

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

2F

**050784 Resolution****Joe A. Martinez**

RESOLUTION DECLARING ONE 1994 FORD VAN  
SURPLUS AND AUTHORIZING ITS DONATION TO THE  
JOHAN DE VRIES FOUNDATION, INC.

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

2G

**050790 Resolution****Joe A. Martinez**

RESOLUTION DECLARING TWO DODGE VANS  
SURPLUS AND AUTHORIZING THEIR DONATION TO  
MOTHER OF CHRIST CATHOLIC CHURCH

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sorenson*

*Seconder: Heyman*

*Vote: 5-0*

2H

**050791 Resolution****Joe A. Martinez**

RESOLUTION DIRECTING THAT WHENEVER PRIOR  
COMMISSION APPROVAL IS REQUIRED FOR AWARD  
OF A SUCCESSOR CONTRACT OR EXTENSION OF AN  
EXISTING CONTRACT, IN ORDER TO ASSURE NO  
HIATUS IN THE PROVISION OF GOODS OR SERVICES  
TO THE COUNTY, THE REQUEST FOR SUCH  
APPROVAL SHALL BE PRESENTED TO THE  
COMMISSION NO LATER THAN SIXTY DAYS BEFORE  
THE EXISTING CONTRACT EXPIRES OR NEEDS TO BE  
EXTENDED

*Withdrawn*

*Mover: Moss*

*Seconder: Heyman*

*Vote: 4-0*

*Absent: Sorenson*

**Report:** *The foregoing proposed resolution was withdrawn  
during consideration of the County Manager's  
Memorandum of Changes to today's agenda.*

2I

**050785 Resolution****Natacha Seijas**

RESOLUTION DECLARING ONE 1999 FORD TAURUS  
AND ONE 1995 FORD PICKUP TRUCK SURPLUS AND  
AUTHORIZING THEIR DONATION TO THE SOUTH  
FLORIDA COUNCIL, BOY SCOUTS OF AMERICA

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sosa*

*Seconder: Barreiro*

*Vote: 3-2*

*No: Heyman, Sorenson*

2J

**051086 Resolution Dr. Barbara Carey-Shuler**  
RESOLUTION DECLARING ONE 1992 FLXIBLE BUS  
SURPLUS AND AUTHORIZING ITS DONATION TO THE  
OVERTOWN COMMUNITY OPTIMIST CLUB

*Forwarded to BCC with a favorable  
recommendation  
Mover: Heyman  
Seconder: Barreiro  
Vote: 5-0*

2K

**050530 Resolution Dorrin D. Rolle**  
RESOLUTION DECLARING ONE 1992 FLXIBLE BUS  
SURPLUS AND AUTHORIZING ITS DONATION TO  
MOUNT CALVARY MISSIONARY BAPTIST CHURCH

*Forwarded to BCC with a favorable  
recommendation  
Mover: Moss  
Seconder: Sosa  
Vote: 5-0*

### 3 DEPARTMENT(S)

## 3E EMPLOYEE RELATIONS DEPARTMENT

3E1

**050820 Resolution**  
RESOLUTION APPROVING AMENDMENT TO  
ADMINISTRATIVE ORDER 7-1: OUTSIDE  
EMPLOYMENT AND GRATUITIES (Employee Relations  
Department)

*Forwarded to BCC with a favorable  
recommendation  
Mover: Heyman  
Seconder: Moss  
Vote: 5-0*

**Report:** *Commissioner Sosa and Vice Chairman Barreiro  
requested Mr. Don Allen, Director Employee  
Relations Department (ERD) provide them with a  
listing of those County employees who engage in  
outside employment.*

*Commissioner Sosa informed Mr. Allen that she  
obtained the list of those employees.*

*Vice Chairman Barreiro asked that he be provided  
with a copy of the list received by Commissioner  
Sosa.*

## 3F FINANCE DEPARTMENT

3F1

**050640 Ordinance**

ORDINANCE AMENDING ORDINANCE NO. 97-210, ENACTED ON NOVEMBER 18, 1997, TO PROVIDE CERTAIN DETAILS WITH RESPECT TO CAPITAL APPRECIATION AND INCOME BONDS; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE [SEE AGENDA ITEM NO. 3F3] (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

**Report:** *Vice Chairman Barreiro announced that the foregoing proposed ordinance was open for public participation.*

*There being no one wishing to be heard, the public hearing was closed.*

*The Committee proceeded to vote on the foregoing proposed ordinance as presented.*

3F2

**050719 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO EXECUTE DISASTER RELIEF FUNDING AGREEMENTS UNDER THE ROBERT T. STAFFORD DISASTER RELIEF AND EMERGENCY ASSISTANCE ACT AND ALL RELATED DOCUMENTS THROUGH HIS DESIGNATED AGENTS ON BEHALF OF THE COUNTY (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Sorenson*

*Seconder: Heyman*

*Vote: 5-0*

SUPPL. 3F2

**051076 Report**

SUPPLEMENTAL INFORMATION RE: THE ROBERT T. STAFFORD DISASTER RELIEF AND EMERGENCY ASSISTANCE ACT

*Report Received*

*Mover: Sorenson*

*Seconder: Heyman*

*Vote: 5-0*



3F3

**050809 Ordinance**

ORDINANCE AUTHORIZING ISSUANCE OF NOT TO EXCEED \$210,000,000 AGGREGATE ORIGINAL PRINCIPAL AMOUNT OF MIAMI-DADE COUNTY, FLORIDA SUBORDINATE SPECIAL OBLIGATION BONDS, IN ONE OR MORE SERIES, PURSUANT TO SECTION 208 OF ORDINANCE NO. 97-210, ENACTED ON NOVEMBER 18, 1997, AS AMENDED, FOR PURPOSE OF PAYING, INCLUDING BY PROVIDING GRANTS, COSTS OF CERTAIN CAPITAL PROJECTS, FUNDING RESERVE FUND AND CAPITALIZED INTEREST, IF NECESSARY, AND PAYING COSTS OF ISSUANCE, INCLUDING COSTS FOR BOND INSURANCE POLICY AND RESERVE FUND FACILITY, IF ANY; PROVIDING THAT DETAILS, TERMS AND OTHER MATTERS RELATING TO SERIES 2005 BONDS BE DETERMINED IN SUBSEQUENT RESOLUTION(S); AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE [SEE AGENDA ITEM NO. 3F1 & 3F6] (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Sosa*

*Seconder: Heyman*

*Vote: 5-0*

**Report:** *Vice Chairman Barreiro announced that the foregoing proposed ordinance was open for public participation.*

*There being no one wishing to be heard, the public hearing was closed.*

*Hearing no objection, the Committee proceeded to vote on the foregoing proposed ordinance as presented.*

3F4

**050975 Report**

QUARTERLY REPORT REGARDING COUNTY'S OUTSTANDING DEBT AND DEBT TO BE ISSUED IN THE FUTURE (Finance Department)

*Deferred to no date certain*

*Mover: Moss*

*Seconder: Heyman*

*Vote: 4-0*

*Absent: Sorenson*

**Report:** *The foregoing proposed report was deferred to no date certain during consideration of the County Manager's Memorandum of Changes to today's agenda.*

3F5

**050982 Resolution**

RESOLUTION AUTHORIZING ISSUANCE AND PUBLIC SALE BY COMPETITIVE BIDS OF MIAMI-DADE COUNTY, FLORIDA, GENERAL OBLIGATION BONDS (PARKS PROGRAM), SERIES 2005, PURSUANT TO ORDINANCE NO. 96-115, AS SUPPLEMENTED BY RESOLUTION NO. R-1193-97, AS AMENDED, IN PRINCIPAL AMOUNT NOT TO EXCEED \$57,311,000 FOR PURPOSE OF PAYING PORTION OF COSTS RELATED TO CAPITAL IMPROVEMENT PROGRAM FOR IMPROVEMENTS TO, AND ACQUISITION OF, NEIGHBORHOOD AND REGIONAL PARKS, BEACHES, NATURAL AREAS AND RECREATIONAL AND HERITAGE FACILITIES AND PAYING COSTS OF ISSUING BONDS; PROVIDING CERTAIN DETAILS OF BONDS AND PUBLIC SALE; DELEGATING TO FINANCE DIRECTOR, AS THE COUNTY MANAGER'S DESIGNEE, AUTHORITY TO DETERMINE OTHER DETAILS OF BONDS AND PUBLIC SALE SUBJECT TO LIMITATIONS, TO ACCEPT BID OR BIDS RESULTING IN LOWEST TRUE INTEREST COST DETERMINED IN ACCORDANCE WITH OFFICIAL NOTICE OF SALE, TO AWARD BONDS TO LOWEST RESPONSIVE BIDDER OR BIDDERS, TO NEGOTIATE TERMS OF MUNICIPAL BOND INSURANCE, IF ANY, AND TO SELECT BOND REGISTRAR AND PAYING AGENT; APPROVING FORM, DISTRIBUTION AND USE OF OFFICIAL NOTICE OF SALE, PRELIMINARY OFFICIAL STATEMENT AND OFFICIAL STATEMENT; ESTABLISHING BOOK-ENTRY-ONLY SYSTEM OF REGISTRATION FOR BONDS; APPROVING FORM, EXECUTION AND DELIVERY OF BONDS; PROVIDING FOR ESTABLISHMENT OF SUBACCOUNTS FOR GRANT PROJECTS; PROVIDING FOR CONTINUING DISCLOSURE COMMITMENT; AUTHORIZING CERTAIN OFFICIALS AND EMPLOYEES TO TAKE ALL ACTION NECESSARY IN CONNECTION WITH ISSUANCE AND SALE OF BONDS; AND PROVIDING SEVERABILITY (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

**Report:** *Commissioner Sosa noted she had requested an audit of the funding allocated from the Safe Neighborhood Parks Program for Commission District 6. She expressed concern that the bond issues would not receive community support if funding for programs were not distributed equitably.*

*Ms. Vernita Thomas, representing the Office of Safe Neighborhood Parks, noted that \$4 million was allocated from the Safe Neighborhood Parks Program for Commission District 6.*

**Internal Mgmt. & Fiscal Responsibility Committee**

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*Commissioner Sosa noted that the community does not want to support bond issues. She stated that if the community paid for it they are expecting a fair share and the amount noted was not a fair share. Commissioner Sosa stated that Commission District 6 residents were paying the same share as the rest of the community. She concluded by stating that a loss of credibility comes about due to the lack of organization, understanding and sensitivity for justice.*

*In response to Commissioner Moss' inquiry regarding if municipalities would be included in this Safe Neighborhood Parks Program, Ms. Thomas indicated that municipalities were included.*

*Hearing no objection, the Committee proceeded to vote on the foregoing proposed resolution as presented.*

3F6

**051027 Resolution**

RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$210,000,000 AGGREGATE ORIGINAL PRINCIPAL AMOUNT OF MIAMI-DADE COUNTY, FLORIDA SUBORDINATE SPECIAL OBLIGATION BONDS, IN ONE OR MORE SERIES, PURSUANT TO SECTION 208 OF ORDINANCE NO. 97-210, AS AMENDED, FOR PURPOSE OF PAYING, INCLUDING BY PROVIDING GRANTS, COSTS OF CERTAIN CAPITAL PROJECTS, FUNDING RESERVE FUND AND CAPITALIZED INTEREST, IF NECESSARY, AND PAYING COSTS OF ISSUANCE; APPROVING FORM OF BONDS; APPROVING PROJECTS; PROVIDING CERTAIN DETAILS WITH RESPECT TO BONDS; DELEGATING TO FINANCE DIRECTOR AUTHORITY TO DETERMINE FINAL DETAILS WITH RESPECT TO BONDS, INCLUDING SECURING BOND INSURANCE AND/OR RESERVE FUND FACILITY AND SELECTION OF BOND REGISTRAR AND PAYING AGENT; PROVIDING FOR BOOK-ENTRY-ONLY-SYSTEM, CREATION OF CERTAIN ACCOUNTS, APPLICATION OF PROCEEDS OF BONDS, CONTINUING DISCLOSURE AND FEDERAL TAX COVENANTS; AUTHORIZING NEGOTIATED SALE AND AWARD OF BONDS TO UNDERWRITERS WITHIN CERTAIN PARAMETERS; APPROVING FORM OF AND AUTHORIZING EXECUTION OF BOND PURCHASE AGREEMENT; APPROVING FORM OF AND AUTHORIZING DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT AND OFFICIAL STATEMENT; AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH ISSUANCE, SALE, EXECUTION AND DELIVERY OF BONDS; AND PROVIDING FOR SEVERABILITY [SEE AGENDA ITEM NO. 3F3] (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

**Report:** *Assistant County Attorney Gerald Sanchez corrected a scrivener's error in the County Manager's memorandum to reflect the date "April 14, 2005."*

*The Committee by motion duly made, seconded and carried voted on the foregoing proposed resolution as presented.*

*In response to Commissioner Sosa's inquiry pertaining to additional funding for the Performing Arts Center (PAC) outlined in Agenda Item 3F6 Supplement, Assistant County Manager Bill Johnson noted that the County Manager prepared the supplement to inform the Committee of the unfunded systems and finishes for the PAC, as well as unfunded furniture, fixtures and*

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equipment. He provided an overview of the County Manager's memorandum that outlined the action taken by the full Board at its meetings of June 22 and July 27, 2004. Mr. Johnson noted that the project remained on schedule within the authorized \$412 million construction budget. He pointed out that the supplement was part of the foregoing proposed resolution sponsored by the Finance Department, which would provide \$10.5 million from the Convention Development Tax (CDT) for furnishings, equipment, system furniture and other necessary items to make the PAC facility operational when it opens in June 2006. Mr. Johnson noted that the County Manager's memorandum indicated a formal item would be presented at the May 11, 2005, Intergovernmental, Recreation and Cultural Affairs Committee (IRCAC) meeting for consideration and then before the full Board in June 2005, for approval. In addition, the \$10.5 million would be divided into two categories approximately \$6.9 million would be used for furniture, fixtures and equipment and the remaining balance in the approximate amount of \$3.6 million would be used for a change order as part of the total project.

Commissioner Sosa questioned if a line-item budget for the \$10.5 million of CDT was provided and if a competitive bid process would be used to award these funds.

Assistant County Manager Johnson noted that the action item to be presented before the IRCAC would include an attachment outlining a line-item budget and all these items would be competitively procured.

Commissioner Sosa requested that the Mayor and each BCC member be briefed on the foregoing resolution as it pertains to the issuance of bonds for the Performing Arts Center.

Vice Chairman Barreiro stated that all of the information requested should be presented when the item was considered by the full Board.

Commissioner Sosa requested this item be deferred to the next Committee meeting pending the holding of the briefings she had requested.

In response to Vice Chairman Barreiro regarding when the item would be presented to the full Board, Assistant County Manager Johnson stated that the item would go to the May 11, IRCAC as an action item. He noted that he would brief all 13

*commissioners and the Mayor prior to the Committee meeting.*

*Commissioner Heyman discussed her position on the item and thanked staff for the briefing. She noted she felt comfortable with the item before the Committee today and the action item would be presented to the IRCAC, which had jurisdiction over the PAC.*

*Hearing no objection, Vice Chairman Barreiro announced that the item was being forwarded with a favorable recommendation.*

*Vice Chairman Barreiro reminded Assistant County Manager Johnson of his prior request for a listing of the private sponsors of the PAC.*

SUPPL. 3F6

**051075 Report**

SUPPLEMENTAL INFORMATION RE: ISSUANCE OF  
SUBORDINATE SPECIAL OBLIGATION (CONVENTION  
DEVELOPMENT TAX) BONDS

**Report Received**  
**Mover: Heyman**  
**Seconder: Sorenson**  
**Vote: 5-0**

**Report:** *See Report Note under Agenda Item 3F6,  
Legislative File No. 051027.*

**3G****GENERAL SERVICES ADMINISTRATION  
DEPARTMENT**

3G1

**050799 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF A LEASE  
AGREEMENT AT 6330 MANOR LANE, SOUTH MIAMI,  
WITH LISSET RIGUEIRO, FOR PREMISES TO BE  
UTILIZED AS A COMMISSION DISTRICT OFFICE; AND  
AUTHORIZING THE COUNTY MANAGER TO EXERCISE  
ANY AND ALL OTHER RIGHTS CONFERRED THEREIN  
(General Services Administration Department)

**Forwarded to BCC with a favorable  
recommendation**  
**Mover: Sorenson**  
**Seconder: Heyman**  
**Vote: 5-0**

3G2

**050800 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT AT 900 N.E. 125 STREET, SUITE # 200, NORTH MIAMI, WITH N.M. AUCTION GENERAL PARTNERSHIP, FOR PREMISES TO BE UTILIZED AS A COMMISSION DISTRICT OFFICE; AND AUTHORIZING THE COUNTY MANAGER TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN (General Services Administration Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sosa*

*Vote: 5-0*

3G3

**050803 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT AT 1 S.E. 3 AVENUE, SUITE 1100, MIAMI, WITH STIC PARTNERS, L.P., A DELAWARE LIMITED PARTNERSHIP, FOR PREMISES TO BE UTILIZED BY THE AUDIT AND MANAGEMENT SERVICES DEPARTMENT AS ADMINISTRATIVE OFFICES; AND AUTHORIZING THE COUNTY MANAGER TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN (General Services Administration Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

3G4

**050947 Change Orders**

RETROACTIVE CHANGE ORDER NO. ONE AND FINAL, DATA PROCESSING AND COMMUNICATIONS CENTER TELECOMMUNICATIONS BUILDING RETROFIT BUNKER, PROJECT NO. GSA NO. 7607-015. PROJECT LOCATION: 6010 SW 87 AVENUE. CONTRACTOR: FONTICIELLA CONSTRUCTION CORPORATION (General Services Administration Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Sorenson*

*Seconder: Heyman*

*Vote: 5-0*

**3PA PROPERTY APPRAISAL DEPARTMENT**

3PA1

**050715 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE KEYS COVE COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE KEYS COVE COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS (Property Appraisal Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Moss*

*Seconder: Heyman*

*Vote: 5-0*

3PA2

**050716 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE CARIBE PALM COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS (Property Appraisal Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Sosa*

*Vote: 5-0*



3PA3

**050717 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS (Property Appraisal Department)

*Deferred to no date certain**Mover: Sorenson**Second: Heyman**Vote: 5-0*

**Report:** *In response to Commissioner Sorenson's inquiry regarding a pending zoning application by Summerville Development, Inc., Assistant County Manager Alina Hudak recommended deferral of the foregoing proposed resolution in order to obtain further clarification on the pending zoning application.*

*Commissioner Moss asked that the County Manager and the County Attorney review the Board's policy on entering into agreements with community development districts before the zoning application was submitted for the Board's approval.*

*Hearing no objection, the Committee deferred the foregoing proposed resolution.*

3PA4

**050718 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS

*Forwarded to BCC with a favorable recommendation**Mover: Moss**Second: Sosa**Vote: 5-0*

(Property Appraisal Department)

**3PM PROCUREMENT MANAGEMENT DEPARTMENT**

3PM1

**050810 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH SOUTHEAST MARINE & AVIATION INSURANCE, INC. (SEMA INSURANCE), TO OBTAIN AN AIRCRAFT HULL AND LIABILITY INSURANCE PROGRAM, AUTHORIZING THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN. CONTRACT NO. 446 (Procurement Management Department)

*Withdrawn*

**Report:** *The foregoing proposed resolution was withdrawn during consideration of the County Manager's Memorandum of Changes to today's agenda.*

3PM2

**050919 Resolution**

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE CONTRACT WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, REJECTION OF BIDS, CONTRACT MODIFICATIONS, AWARD OF COMPETITIVELY BID CONTRACTS OF OTHER GOVERNMENTAL ENTITIES AND AUTHORITY TO EXERCISE FUTURE OPTIONS-TO-RENEW FOR THE PURCHASE OF GOODS AND SERVICES (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Heyman*  
*Seconder: Sorenson*  
*Vote: 5-0*

**Report:** *Commissioner Sosa requested that staff provide a list identifying the funding sources for each of the bid awards outlined in the proposed resolution.*

3PM3

**050911 Resolution**

RESOLUTION RATIFYING THE COUNTY MANAGER'S AWARD OF CONTRACTS UNDER FULL AND OPEN COMPETITION FOR GOODS AND SERVICES EXCEEDING \$100,000 BUT NOT GREATER THAN \$1,000,000 EXECUTED DURING THE PERIOD OF OCTOBER 1, 2004 THROUGH DECEMBER 30, 2004 (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Sosa*  
*Seconder: Sorenson*  
*Vote: 5-0*

3PM4

**050918 Resolution**

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Sorenson*

*Seconder: Barreiro*

*Vote: 5-0*

**4 COUNTY MANAGER**

4A1

**050107 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO CONDUCT COUNTY BUSINESS DURING THE BOARD OF COUNTY COMMISSIONERS' SUMMER 2005 RECESS; THE AUTHORIZATION PERIOD WILL BEGIN AT THE ADJOURNMENT OF THE JULY 7, 2005 BOARD OF COUNTY COMMISSION MEETING AND CONCLUDE AUGUST 22, 2005; AND SUBSEQUENTLY ALL ITEMS WILL BE SUBMITTED TO THE BOARD FOR RATIFICATION AT THE SEPTEMBER 8, 2005 BOARD OF COUNTY COMMISSIONERS' MEETING (County Manager)

*Forwarded to BCC with a favorable recommendation*

*Mover: Moss*

*Seconder: Sosa*

*Vote: 5-0*

**5 COUNTY ATTORNEY**

**6 CLERK OF THE BOARD**

6A1

**050819 Report**

APPROVAL AS TO FORM OF CITIZEN'S PETITION FOR  
INCREASING COMMISSIONER'S SALARIES  
[DISCUSSION ONLY] (Clerk of the Board)

*Forwarded to BCC without a  
recommendation*

*Mover: Moss*

*Seconder: Sosa*

*Vote: 5-0*

**Report:** *Commissioner Heyman stated that a  
representative or the chair of the Citizens for  
Reform Political Action Committee should be  
required to present its petition in a public forum.*

*Vice Chairman Barreiro asked if any one would  
like to be heard on the foregoing citizen's petition.*

*There being no one wishing to be heard, the  
Committee proceeded to vote on foregoing  
citizen's petition as presented.*

6A2

**051029 Report**

APPROVAL OF COMMISSION COMMITTEE MINUTES  
RE: MARCH 10, 2005 (Clerk of the Board)

*Report Received*

*Mover: Moss*

*Seconder: Barreiro*

*Vote: 5-0*

**7 ADJOURNMENT**

**Report:** *There being no further business to come before the  
Committee, the meeting adjourned at 4:40 p.m.*

**BUDGET WORKSHOP PRESENTATIONS - [3:30  
PM - TIME CERTAIN]**

1A

**050987 Report**

WORKSHOP ITEM - DEPARTMENTAL BUDGET

*Report Received*

## PRESENTATIONS:

ITEM NO. 1 - AGENDA COORDINATION  
ITEM NO. 2 AMERICANS WITH DISABILITIES ACT  
ITEM NO. 3 AUDIT AND MANAGEMENT SERVICES  
ITEM NO. 4 COMMISSION ON ETHICS  
ITEM NO. 5 COMMUNICATIONS  
ITEM NO. 6 EMPLOYEE RELATIONS  
ITEM NO. 7 ENTERPRISE TECHNOLOGY SERVICES  
ITEM NO. 8 FAIR EMPLOYMENT PRACTICES  
ITEM NO. 9 FINANCE DEPARTMENT  
ITEM NO. 10 GENERAL SERVICES ADMINISTRATION  
ITEM NO. 11 HOUSING FINANCE AUTHORITY  
ITEM NO. 12 OFFICE OF INSPECTOR GENERAL  
ITEM NO. 13 PROCUREMENT MANAGEMENT  
ITEM NO. 14 PROPERTY APPRAISAL  
ITEM NO. 15 STRATEGIC BUSINESS MANAGEMENT  
(Office of Strategic Business Management)

**Report:** *Vice Chairman Barreiro noted the procedures to be followed for the presentation of the departmental budgets. He asked that each speaker limit their presentation to six minutes and highlight any changes to the department's budget.*

*Assistant County Manager Alina Hudak advised the Committee, in response to her request, all department directors under this Committee's jurisdiction provided written responses to the budget questions that were delivered as a separate item from today's Committee agenda package.*

**AGENDA COORDINATION**

*Mr. Eugene Love, Assistant Agenda Coordinator, Office of Agenda Coordination (OAC) presented the OAC budget. He informed the Committee of the department service enhancements and major budget issues that were outlined in its report.*

*Commissioner Sorenson addressed printing costs, and discussed the feasibility of providing computers on the dais for review of agenda items electronically.*

*Mr. Love stated that all of the Board of County Commissioners (BCC) meeting agendas along with the text of agenda items were available on the Miami-Dade Portal.*

*Vice Chairman Barreiro suggested that each*

*individual commissioner should notify the OAC if there was a preference to receive a meeting agenda package. He discussed the need to develop a policy for the placing of add-on items that are not time sensitive on meeting agendas.*

*Assistant County Manager Hudak noted that efforts would be undertaken by staff to make the agenda process as paperless as possible. She informed the Committee that staff was constantly receiving request for additional meeting agenda kits to be delivered at various locations.*

*Commissioner Heyman expressed her concern with the delivery of three meeting agenda kits to each commissioner and the timely submittal of agenda items and minutes. She concurred with Vice Chairman Barreiro's comments pertaining to add-on items.*

*Following Vice Chairman Barreiro's comments pertaining to upgrading the Commission Chambers dais by making computers available, Commissioner Sorenson asked that a review be conducted of the cost to achieve the upgrades compared to printing cost and the personnel required to prepare agenda kits.*

#### OFFICE OF AMERICAN WITH DISABILITIES ACT COORDINATION

*Mr. Dan Holder, Director, Office of American with Disabilities Act Coordination (ADA) presented the ADA budget.*

*In response Mr. Holder's comments pertaining to his retirement in two years, Commissioner Heyman asked that the County Manager begin to seek and identify existing County employees qualified to fill the Director's and the Division Director for the Design Section positions in the Office of American with Disabilities Act (ADA) Coordination in anticipation of the retirement of existing management from County Service.*

#### OFFICE OF THE COMMISSION AUDITOR

*Mr. Charles Anderson, Commission Auditor, Office of the Commission Auditor (OCA) presented the OCA budget. He noted the need for additional staff specifically a Legislative Analyst and an Associate Auditor.*

#### DEPARTMENT OF AUDIT AND MANAGEMENT SERVICES

*Ms. Cathy Jackson, Director, Department of Audit and Management Services (AMS) presented the AMS budget. She noted the need for the reinstatement of the AMS Deputy Director and one Senior Auditor position.*

*Commissioner Sorenson expressed that she would support revisiting the residency requirement for County employees.*

#### COMMISSION ON ETHICS AND PUBLIC TRUST

*Mr. Robert Meyers, Executive Director, Commission on Ethics and Public Trust (COE) presented an overview of the COE budget.*

*Commissioner Sorenson expressed the need to revisit the fines for first and second offenses for ethical violations.*

#### COMMUNICATIONS DEPARTMENT

*Ms. Hilda Fernandez, Director, Communications Department presented the department budget and informed the Committee of the unmet needs of the department outlined in the report item.*

*In response to Vice Chairman Barreiro's inquiry regarding web casting, Ms. Fernandez noted that various meetings occurred with the appropriate departments to discuss the reconfiguration for the Commission Chambers dais. She noted that the Communications Department would address the audiovisual needs such as the upgrading of monitors, telephones, microphones and other related items. Ms. Fernandez noted that the General Services Administration would conduct the reconfiguration of the dais and the Clerk of the Board's Office would be involved in the upgrading of audio media and the electronic voting system, which would occur during the Board recess this year.*

#### EMPLOYEE RELATIONS DEPARTMENT

*Mr. Don Allen, Director, Employee Relations Department (ERD) presented the ERD budget. He emphasized the need to begin the ERP implementation of an integrated human resources (HR) system known as PeopleSoft. Mr. Allen pointed out that the PeopleSoft Recruitment Technology would become the solution to the County's recruitment system. He informed the Committee of the implementation of new pre-*

employment background check system that would enable the County electronically conduct criminal background checks on-line with the Florida Department of Law Enforcement and the Federal Bureau of Investigations that would allow the County to have comprehensive criminal history information on new hires. Mr. Allen also informed the Committee of the funding needs for a Labor Management Deputy Director to ensure a succession plan in order to have a smooth transition when key employees retire.

In response to Vice Chairman Barreiro's comments regarding the Payroll Attendance Record (PAR) system, Mr. Allen noted that the PeopleSoft would provide a new time collection technology or an automated time collection system that would eliminate the current PAR system. He pointed out that currently staff was preparing a capital request, which include the timeline and the cost associated with the implementation of the new system. Mr. Allen stated that discussions had occurred with Maximus who was the integrator for PeopleSoft who would implement this component in the next three to four years.

Commissioner Heyman commented that there should be a payroll/human resource comparative analysis conducted of other counties similar to Miami-Dade County.

In response to Commissioner Heyman's comments, Mr. Allen noted that PeopleSoft was one of the leading human resource applications in the industry whether it was in the public or private sector.

Discussion ensued in connection with changes that need to occur if the level of proficiency and performance objectives were unmet.

Ms. Jennifer Glazer-Moon, Director, Office of Strategic Business Management, discussed the implementation of a Manager Appraisal System by the County Manager for all executive level management. She noted that a portion of this system contained direct objectives relating to the County's business plan and the other portion was general management expectations. Ms. Glazer-Moon informed the Committee that staff was in the process of developing systems that combine merit increase with performance bonuses rather than merit increases only. She noted this process would bring about a culture change for the Miami-Dade County organization.



*Vice Chairman Barreiro stressed the need for the current PAR to be addressed as soon as possible.*

**ENTERPRISE TECHNOLOGY SERVICES  
DEPARTMENT**

*Ms. June Randall, Deputy Director, Enterprise Technology Services Department (ETSD) presented the ETSD budget.*

*In response to Commissioner Sorenson's comments regarding the need to address the shortfall for the ETSD, Ms. Glazer-Moon provided an overview of the funding methodology for this department. She noted that steps would be undertaken by staff to address the ETSD funding issues.*

*In response to Vice Chairman Barreiro's comments regarding web casting, Ms. Randall informed the Committee that implementation of phase one of the web casting of County Commission meetings would begin this fall.*

*Following a discussion regarding advertising on the Miami-Dade Portal, Vice Chairman Barreiro asked that staff review the feasibility of generating revenue by placing advertisements on the Miami-Dade Portal, in order to provide funding to the Enterprise Technology Services Department for enhancements.*

*Upon conclusion of the foregoing presentation, the remaining Departmental Budget Presentations (Items 8 through 15) were deferred to the next Committee due to the loss of a quorum, as requested by Vice Chairman Barreiro.*